



23264 SW Main Street, Sherwood, OR 97140

**Meeting of the Board of Directors: January 15, 2025 6:00PM**

**Online via Zoom**

**Meeting called to order:** 6:04 by Christy Reaney (Chair)

**Roll Call:** Christy Reaney (Chair) , Jen Crosby (Secretary), Korrin Fyall (Treasurer), Joe Whitehead (HR/Policy), Gina Byers (Facilities), Joy Raboli (Principal),

**Public Attendance: None**

**Mission:** read by Korrin Fyall (Treasurer)

**Heart skills:**

**Agenda Additions:**

Motion:	Approve minute from SCS board meeting 12-11-2024
Proposed:	Christy Reaney (Chair)
Seconded:	Gina Byers (facilities)
Discussion:	
Vote:	Aye unanimous Nay None Abstain
Result:	Motion Passed

**Public comment: None**

**Administrators report: Joy Raboli (Principal)**

Enrollment is at 224. We are at the highest in the history of our school for one fund as of Dec. 2024. We had a great long staff meeting on the 10th of January. We looked at where we are at mid-curriculum. Each teacher presented their curriculum to the entire staff. Everyone is on track for the year.

We are struggling to have a SPED teacher, the one we had is on leave. Coming up we have heart week and celebration of learning prep.

Another goal I'm working on is the Care closet. Angela and I met with Lisa from the church, we are working on where to house the closet. Where it can be accessible to who needs it but also not out in the open too much. Hopefully by the next meeting we'll have it figured out.

OSTAT testing starts soon. The district hasn't given us access to the portal yet to prepare the teachers/ classes for that.

Playground proposals reviewed. Three different proposals A,B,and C with different configurations of equipment and price points. We sent in a grant to get 50% off some equipment. The 100,000 planned alone won't allow for the playground we want. Korrin and I met about financing, time is of the essence if we want it done before next school year. Because the company is preapproved by the district/state, it has been vetted by the district in the past, we are hoping we will not need 3 bids for the project.

I attended the last PAC meeting and presented the three playground proposals to the parents. We also discussed the Care closet, grants and heart week.

We paid for the lights and signed the lease with the church.

Slow moving on the marketing committee, but despite that we are almost at full enrollment.

#### **Safety Committee: Joy Raboli (Principal)**

Jan 8th was our last Safety Committee meeting. We did fire extinguisher checks, one extinguisher upstairs didn't check out, which is the church's responsibility. We replaced the corner padding on the portable units. The safety of the carline was discussed. Cars are speeding, turning left, and crosswalk duty volunteers are needed at the bottom of the drive. Feb 26th is our next drill.

#### **PAC Report: Jenn Kellem (PAC representative)**

January is School board appreciation month. Thank you gifts for the school board members will be in the office to be picked up Monday. Tomorrow is a PJ's and Board Game community event held at the school. The family dance is coming up during HEART week. A sign up genius was suggested for crosswalk volunteering.

#### **Treasurer Report: Korrin Fyall (Treasurer)**

Overall I'm a little behind with where we are with the grant. I'm working on the Budget for next year. I did some continuing education for Municipality compliance. We need to publicly ask for 6 members of the public to be part of the budget committee. If no one volunteers, we, as the board, become the committee. We don't have ADMW yet and don't know what the numbers will be until we do.

The Finance committee met Dec 12th, in attendance was Hadar Ferris, Tara Garcia, myself, and Kristie Sturm. The main focus was finding grants to help with the Care Closet and a Grant that would either cover the Playground or the roof replacement.

Next year's budget needs to include a line for maintenance for things like this (the roof) in the future. Option for our current need, we could use savings, find a grant, or finance through a bank. I thought about inviting a Bank Rep to a meeting to discuss financing options. The roof is estimated to cost 80,00-100,00 for all four, and 200,000 for the playground. We could do the

roofs one at a time, 17,000 each is what a bid in Nov. came in at, but since then the cost of materials has gone up and could be more. We could possibly get a discount if we did all 4 at once. One is leaking now and needs to be addressed. It will be 4-6 weeks before someone can come put up a tarp as a band-aid for the leaky roof.

Joy: We'll have a better picture of how much we'll have for this when we get our true up for our current enrollment.

Korrin: The bank may give us a better rate for a maintenance issue like the roof than the playground. Would it be a special session to vote on the matter? Probably, so it can get done sooner rather than later.

Gina asked: The Budget committee community member, who would that be? It's a very loose term; not a board or school employee.

When it comes to budget the best thing we can do is get a higher percentage from the district. I'd like to contact other districts and compare what we get to other charter schools. And do a breakdown of what services we actually get from the district compared to other charters. I'd like to understand the ADMW- why we aren't getting the right amount. We've had a hard time getting our funds from the District.

#### **Facilities: Gina Beyers (Facilities)**

I picked up the lead testing kits for the two water fountains. We'll retest them after Jan 25th, which is one year from the previous test. We need to propose a date to the church and school because the water can't be turned on in the building for an amount of time before the test. Jan. 31st could work for that. Traffic- the possibility of a path on the portable side could be a solution.

#### **Playground discussion: Joy Raboli (Principal)**

Katie Radviwon from Buell sent over three different layout options A, B, and C (proposals provided). These are just ideas for cost. A is the middle ground options (164,000), the swings are less than we currently have. The lowest option is C and it's very sparse, nothing for middle school. We want to include what the kids wanted in their survey. Option B is a bigger structure and more what we want for the school. The other thing we need to check into is a covered area. Also our current budget doesn't allow for us to replace the chips or add turf. I'd like the cushy turf, and a permanent ping pong table, they make them out of concrete. Joe: The least expensive option C, doesn't seem worth it.

A playground committee was proposed to include strengths, fencing, would it be open to the public, grant writing, maintenance, upkeep, revisit student survey, church communication. Cost breakdown includes excavation, signage etc. We need to figure out financing and if we have to keep getting bids from other vendors, but so far we can't get any to call back. The location of the playground depends on our big picture vision for other buildings and expansion of our school. The best area seems to be where the swings are now and go up the hill.

A donation plaque idea, where families can donate and get their name somewhere within the new playground. Joe: If it's that time consuming to get multiple bids then it makes sense just to go with the company already vetted, and get grants and donations for the financing whatever it costs.

Timeline- Summer gets booked up for construction at schools, we would need to tell them soon so we can get on their summer schedule.

Staging- We can do most of it now and add things later. Especially things like the Ping Pong tables can be added later.

Korrin: We'll look into financing. How much of our reserve are we comfortable using for the playground project?

Gina: Joy what is your comfort level with financing the project?

Joy: We recovered well from covid and I'm more comfortable now considering financing. It is an investment. It will bring more people to the school.

Korrin: For the Nike grant they would like a board approved budget for the project to submit with the application.

**Deliverables: None**

**Policy: Joe Whitehead (HR/Policy)**

Joe: Every member of the board completed the OSBA provided state board law training in October or November 2024.

Administrator evaluation is coming up. It is only needed every 2 years. We did it last year but Joe would like to make it a habit and do it every year, if Christy agrees. Christy: Maybe we need a plan. Instead of doing the evaluation this year we will make a detailed plan so it is easier and smoother in the future.

We don't need to record our Board meeting. The new law does not apply to Charter schools. An email confirming it is included in the dropbox folder in for this meeting

**Communication: Christy Reaney (Chair)**

Thank you notes uploaded for everyone to see.

Next meeting is Feb 19th with a possible special meeting in between.

Motion:	Adjourn meeting
Proposed:	Christy Reaney (Chair)
Seconded:	Joe Whitehead (HR/Policy)
Discussion:	
Vote:	Aye unanimous Nay None Abstain
Result:	Motion Passed

