



SHERWOOD CHARTER SCHOOL

23264 SW Main Street, Sherwood, OR 97140

Meeting of the Board of Directors: Wednesday, June 17, 2020 – 6:30 pm

Online via the Zoom service

FINAL MEETING MINUTES *

I. Opening Items

The Sherwood Charter School Board of Directors met for its regular meeting on Wednesday, June 17, 2020. The meeting was held online via the Zoom application due to a State of Oregon mandate that closed school buildings and prohibited gatherings of 10 or more people.

A. Call the Meeting to Order

The meeting was called to order at 6:33pm by Chair, Karen Schrader.

Members Present: Karen Schrader (Chair), Joe Whitehead (Vice-Chair), Perry Francis (Treasurer), Frank Scholz (Secretary), Alison Craker (HR & Policy), Lori McKinley (Fundraising), Joy Raboli (Administrator, ex-officio)

Members Absent: None

SCS Staff Present: Angela Havlinek (Office Manager), Cheryl McLeod (Administrative Specialist)

Public Present: None

B. Reading of Mission and Vision Statements:

Karen Schrader (Chair) read Sherwood Chart School's Mission and Vision statements.

C. H.E.A.R.T. Skills and Meeting Expectations:

Karen Schrader (Chair) read the H.E.A.R.T. Skills.

Karen Schrader (Chair) delivered the meeting expectations

D. Agenda Additions and Changes:

Motion: Add agenda item III.E. to discuss membership to Oregon Coalition of Community Charter Schools (ORC3S)

Proposed: Joe Whitehead (Vice-Chair)

Seconded: Frank Scholz (Secretary)

Discussion: None.

Board Vote: Aye - Unanimous
Nay - None
Abstain - None

Result: Motion passed.

E. 2020-2021 Summer Lottery

Motion: Accept the summer 2020 lottery results for the 2020-2021 academic year.

Proposed: Joe Whitehead (Vice-Chair)

Seconded: Frank Scholz (Secretary)

Discussion: None.

Board Vote: Aye - Unanimous
Nay - None
Abstain - None

Result: Motion passed.

F. Approval of Previous Minutes

Motion: Accept March 11, 2020 board executive session meeting minutes as presented.

Proposed: Frank Scholz (Secretary)

Seconded: Alison Craker (HR & Policy)

Discussion: None.

Board Vote: Aye - Unanimous

Nay - None

Abstain - None

Result: Motion passed.

Motion: Accept March 11, 2020 regular board meeting minutes as presented.

Proposed: Frank Scholz (Secretary)

Seconded: Lori McKinley (Fundraising)

Discussion: None.

Board Vote: Aye - Unanimous

Nay - None

Abstain - None

Result: Motion passed.

Motion: Accept April 29, 2020 emergency board meeting minutes with edits.

Proposed: Perry Francis (Treasurer)

Seconded: Frank Scholz (Secretary)

Discussion: Perry Francis (Treasurer) noted that the year of the meeting was recorded incorrectly.

Board Vote: Aye - Unanimous

Nay - None

Abstain - None

Result: Motion passed.

Motion:	Accept May 20, 2020 regular board meeting minutes with edits.
Proposed:	Perry Francis (Treasurer)
Seconded:	Frank Scholz (Secretary)
Discussion:	Perry Francis (Treasurer) noticed that the location of the meeting was recorded incorrectly.
Board Vote:	Aye - Unanimous Nay - None Abstain - None
Result:	Motion passed.

G. Public Comments

None.

II. Academic Excellence

A. Administrator’s Report (with Safety Committee Report)

See Administrator’s Report, attached as Addendum A.

Enrollment is currently full at 225 students. There are 19 children on the waitlist which is lower than previous years. The assumption this is due to the ongoing pandemic.

Per the Oregon Department of Education (ODEdu), each student will need 35ft² of classroom space this year. Due to this we are leaning towards a hybrid model of school attendance. This hybrid model would have all the kids going to school the same *number* of days but attending in person on different days. We can’t bring everyone back, and distance learning doesn’t work for everyone. The school has ordered protective equipment, and formed a committee to work on a parent survey, class and school schedules and logistics, and the a budget.

The Operational Blueprint for Reentry (OBFR) was sent to Sherwood School District (SSD) for approval. Unfortunately, SSD has been opaque about their plans for the coming school year. Joy Raboli (Administrator) knew the plans for Wilsonville, West Linn, Newberg, Tigard, Tualatin, and some Washington school districts but has yet to hear back from Jim Rose at SSD. The plan must be sent to ODEdu by August 15, 2020.

In addition to personal protective equipment, the school also needs to buy additional Chromebooks. 8-10 are still missing from last year, plus Kindergarten and First Grade were sharing equipment last year. We'll need to replace 25-75 Chromebooks.

III. PAC / Finance / Fundraising

A. PAC Report

There was no PAC report for the month.

B. Treasurer's / Finance Committee Report

See April 2020 Financials, attached as Addendum B.

Costs are down because of the pandemic. We're currently at 72% of budgeted donations. Joy Raboli (Administrator) noted we may need to push a letter to families reminding them to donate to the school.

Heritage Bank is not going to offer us the preferential interest rate we were seeing from Homestreet Bank. The interest last year gained us approximately \$1,000. Heritage Bank is ready for Joe Whitehead (Vice Chair, Chair-elect), Frank Scholz (Secretary), and Joy Raboli (Administrator) pending signed minutes. Once new people are voted in (Vice-Chair, Treasurer) and minutes with their elections are approved, they can be added to the Heritage account as well.

Since Mr. Francis is due to end his Board service at the end of the month, he is working on a manual, and on lists of accounts, cards, etc.

C. Fundraising Report

Lori McKinley (Fundraising) notified the Board that there was nothing to report.

D. 2020-2021 Budget Update

Ms. Raboli that the amount the school needed to cut from the budget was never announced by the ODEu. She is working on three different budgets – 5% cut, 8% cut, and 10% cut since those were the numbers mentioned by the state. The focus is on the 10%-cut budget since that's the worst case. Karen Schrader (Chair, Facilities-elect) asked how contracts will be written considering we don't know the budget. Ms. Raboli replied the staff already have letters of intent, and she's working with other charter schools to see how their contracts are worded.

E. Membership to Oregon Coalition of Community Charter Schools

Agenda item III.E. (added during I.D.) was inadvertently missed and was discussed between agenda items V.A. and V.B.

IV. Facilities / Operations

A. Facilities Update

Joy Raboli (Administrator) noted that we need to visit Pastor Rich Miller from Sherwood Community Friends Church (the Church) to remind him and his staff to wear masks while in the buildings. Karen Schrader (Chair, Facilities-elect), and Joe Whitehead (Vice-Chair, Chair-elect) will craft a letter. Lori McKinley (Fundraising) mentioned that by state ruling, as of June 24 anybody inside certain counties (including Washington County where the school resides) must wear a mask.

V. Governance

A. Updated Deliverables & Calendaring Planning

Karen Schrader (Chair, Facilities-elect) published a 2020-2021 Board meeting schedule.

Ms. Schrader plans to review the Board calendar to make it easier to use. The current plan is to create individual calendars per role instead of one huge calendar that covers every role.

III. PAC / Finance / Fundraising (continued)

E. Membership to Oregon Coalition of Community Charter Schools

Joe Whitehead (Vice-Chair, Chair-elect) looked into the membership options to the Oregon Coalition of Community Charter Schools (ORC3S). And affiliate membership is \$1,200 per year, and a voting membership is \$2,400 per year. Joy Raboli (Administrator) opined that either fee would be a bargain considering the work they do for charter schools. Mr. Whitehead thought it might be best if we join as an affiliate member for the first year. If we wish we could have voting status, we can change our membership the next year.

Motion:	Join the Oregon Coalition of Community Charter Schools (ORC3S) as an affiliate member.
Proposed:	Joe Whitehead (Vice-Chair, Chair-elect)
Seconded:	Lori McKinley (Fundraising)
Discussion:	Perry Francis (Treasurer) asked if the school has ever been a part of this before. Ms. Raboli stated we had not but it's a good deal and a valuable resource. She has attended some of their webinars.
Board Vote:	Aye - Unanimous Nay - None Abstain - None
Result:	Motion passed.

V. Governance (continued)

B. Policies Review

The Board completed review of new policies distributed by the Oregon School Board Association.

Motion:	Accept policy GBNA/JHFF (Reporting Requirements for Suspected Sexual Conduct with Students) with updates.
Proposed:	Frank Scholz (Secretary)
Seconded:	Perry Francis (Treasurer)
Discussion:	Page 1, paragraph 4, keep language preceded by footnote #4. Page 2, first half paragraph, change title to "Chief Operations Officer". Page 2, first full paragraph, keep the paragraph in its entirety. Page 3, paragraph 4, select text "prohibited".
Board Vote:	Aye - Unanimous Nay - None Abstain - None
Result:	Motion passed.

Motion: Accept policy JHFE (Reporting of Suspected Abuse of a Child) with updates.

Proposed: Frank Scholz (Secretary)

Seconded: Karen Schrader (Chair, Facilities-elect)

Discussion: Page 3, list item #3, keep the bracketed text.
Page 3, third paragraph following list, select text “prohibited”.

Board Vote: Aye - Unanimous
Nay - None
Abstain - None

Result: Motion passed.

Motion: Accept policy KL (Public Complaints) with updates.

Proposed: Frank Scholz (Secretary)

Seconded: Karen Schrader (Chair, Facilities-elect)

Discussion: Page 1, paragraph 2, keep all bracketed text.
Page 1, list item #2-#5, keep all four items.
Page 1, first paragraph following list, keep bracketed text.
Page 1, third paragraph following list, keep bracketed text, including sub-bracketed text.
Page 1, fourth paragraph following list, keep “administrator”, remove “director”, keep “Board chair...”.
Page 1, fifth paragraph following list, remove paragraph.
Page 2, paragraph 1, keep.
Page 2, paragraph 2, keep the paragraph, remove “public charter school counsel”, keep “Board vice chair”.
Page 2, paragraph 3, keep “administrator”, remove “director”.

Board Vote: Aye - Unanimous
Nay - None
Abstain - None

Result: Motion passed.

C. Annual By-Laws Reviewed

Karen Schrader (Chair, Facilities-elect) talked with Joy Raboli (Administrator) about the by-laws.

The by-laws are good for a year, but our charter goes until 2026. Something to review is how we’re accountable to the district. Alison Craker (HR & Policy) asked if we can review and vote on the by-laws at any time. Ms. Schrader confirmed that was true. Perry Francis (Treasurer) proposed we ask if anybody has changes to propose. Ms. Schrader asked and nobody proposed changes.

Motion:	Adopt by-laws as written.
Proposed:	Joe Whitehead (Vice-Chair, Chair-elect)
Seconded:	Alison Craker (HR & Policy)
Discussion:	None.
Board Vote:	Aye - Unanimous Nay - None Abstain - None
Result:	Motion passed.

VI. Closing Items

A. Board Comments & Communications

There was no new communication from outside the Board.

Karen Schrader (Chair, Facilities-elect) noted the Board should send out a message to the school community about the budget shortfall due to the COVID-19 epidemic, emphasizing our need for OneFund contributions, and for Chromebooks for Kindergarten and 1st Grade.

Ms. Schrader also asked if the school should be sending out a message about racial justice. SSD has already done this we’re late on this already. Joy Raboli (Administrator) noted she was surprised when the letter from the district came out, and emphasized she thought it was very well done. Alison Craker (HR & Policy) asked if we could add it the aforementioned OneFund letter. Ms. Raboli also suggested an end of year wrap up with thanks to teachers and parents. Perry Francis (Treasurer) stated his opinion that each letter should be separate so each stands out on their own. Ms. Schrader volunteered to make some draft, some with all the content together, and some with separate messages.

B. Thank You & Recognition Notes

Alison Craker (HR & Policy) sent thank you cards on behalf of the Board to all the teachers and staff.

C. Upcoming Meetings

The next Board meeting is a special session meeting June 24 for Board elections. The meeting may be outside, in the art room, in the sanctuary, or in the breeze way.

The next regular Board meeting is July 22.

D. Adjourn Meeting

Motion:	Adjourn the meeting at 8:29pm.
Proposed:	Joe Whitehead (Vice-Chair, Chair-elect)
Seconded:	Alison Craker (HR & Policy)
Discussion:	None.
Board Vote:	Aye - Unanimous Nay - None Abstain - None
Result:	Motion passed.

VI. Minutes Submission

- * Recording and submission of minutes completed by Board Secretary, Frank Scholz. These minutes were approved by the Board of Directors on July 22, 2020.

VII. Addendum A – Administrator’s Report



Joy Raboli
Administrator’s Report
June 2020

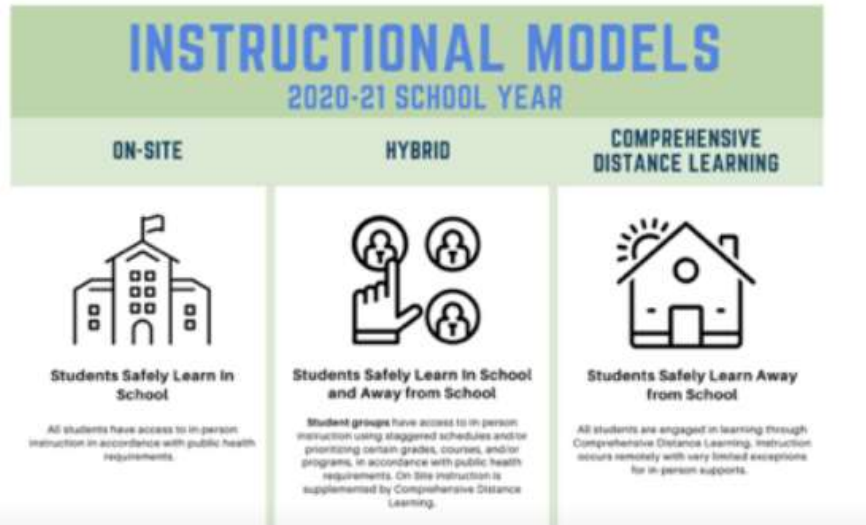
Enrollment Update for 2020-21

Grade	Students	Waiting List
K	25	18
1	25	12
2	25	10
3	24 (awaiting approval)	5
4	25	1
5	25	6
6	25	13
7	26	8
8	24	5
Total	224	78

Enrollment: We continue to contact families for the spot in 3rd grade. The summer lottery has 19 applicants for the 2020-21 school year and we are expected to be at full capacity. It is unknown how SCS’s reopening plan will impact our enrollment. We are sending out a survey to get feedback about what SCS families need to feel safe at school and also what scenario is preferred in the model we select for 2020-21.

Fall Planning

On June 10th, the Oregon Department of Education and Oregon Health Authority created guidance for school year 2020-21. The document, <https://www.oregon.gov/ode/students-and-family/healthsafety/Pages/Planning-for-the-2020-21-School-Year.aspx> outlined three choices about how school can resume in the fall. The biggest factor in the decision is the ability to **“Establish a minimum of 35 square feet per person when determining room capacity. Calculate only with useable classroom space, understanding that desks and room set-up will require use of all space in calculation.**



Schools may not choose more than one option.

KEY PRINCIPLES for Reducing Potential Exposures

The mainstays of reducing exposure to the coronavirus and other respiratory pathogens are:

1. Physical distancing — minimizing close contact (<six feet) with other people.
2. Hand hygiene — frequent washing with soap and water or using hand sanitizer.
3. Cohorts — conducting all activities in small groups that remain together over time with minimal mixing of groups.
4. Protective equipment — use of face shields, face coverings, and barriers.
5. Environmental cleaning and disinfection — especially of high-touch surfaces.
6. Isolation of sick people and quarantine of exposed people.
7. With the above considerations foremost, outdoor activities are safer than indoor activities.

Next Steps:

- Order protective equipment and technology (replacing Chromebooks, adding microphones and web cams)
- Create committee to work on parent survey, possible schedules and logistics, budget needs, curriculum
- Send parent survey with possible scenarios for the hybrid option
- Review survey feedback with committee
- Develop Operational Blueprint for Reentry
- Send plan to Local Public Health Authority
- Get Board approval for DOPFR in July and send to the Sherwood School District for approval
- Sent to Oregon Department of Education by August 15th

- Plan must be posted to the SCS website
- Communicate with SCS families about hybrid option
- Create a Memorandum of Understanding (MOU) to the SSD to discuss how this new option relates to charter and testing
- Finalize logistics such as arrival, departure, carline etc.
- Train staff in all aspects of blueprint with emphasis on screening students upon entry, contact tracing and sanitizing.

End of the Year Wrap Up

We had virtual “Stepping Stones” ceremonies and a virtual 8th grade promotion ceremony. Our 8th graders participated in a parade with a gift bag and photo op in their cars with their teachers. Thank you to the PAC for the decorations and the student gift bags. It was a great event that was enjoyed by all.

Our teachers and staff had a final meeting to say goodbye to Anna Murphy, Jan Zobrist and Katie Boedigheimer. The next week, we had a meeting with our new staff member, Stacy Tronnier, to introduce her to the team. We discussed the new guidance and formed a small committee to work through the first steps of the blueprint.

VIII. Addendum B – April 2020 Financials

3:31 PM
06/03/20
Accrual Basis

**Sherwood Charter School
Profit & Loss Budget vs. Actual
July 2019 through June 2020**

Ordinary Income/Expense	<u>Jul '19 - Jun 20</u>	<u>Budget</u>	<u>\$ Over Budget</u>
Income			
1510 · Interest and Dividends Income	2,154.35	1,000.00	1,154.35
1920 · Contributions Income			
1921 · Unrestricted Revenue - Contribu			
1921e · Donations	60,683.79	83,250.00	(22,566.21)
1921 · Unrestricted Revenue - Contribu - Other	64.00		
Total 1921 · Unrestricted Revenue - Contribu	60,747.79	83,250.00	(22,502.21)
4050 · Restricted	1,500.63		
Total 1920 · Contributions Income	62,248.42	83,250.00	(21,001.58)
3101 · SSF - General Support	1,559,101.00	1,434,480.00	124,621.00
4110 · Grants	210,820.00		
4190 · Reimbursed Expenses	6,322.36		
Total Income	1,840,646.13	1,518,730.00	321,916.13
Expense			
3200 · Student Government			
410 · Consumables	733.85		
Total 3200 · Student Government	733.85		
1111000 · Primary (K-5)			
1111100 · Prim K-5 Salaries			
1111111 · Prim K-5 Reg Sal - Licensed			
1111112 · Prim K-5 Reg Sal - Classified			
Total 1111100 · Prim K-5 Salaries			
1111200 · Prim K-5 Assoc Payroll Cost			
1111210 · Prim K-5 PERS employer contrib			
1111220 · Prim K-5 Social Security			
1111231 · Prim K-5 Worker's Comp			
1111232 · Prim K-5 Unemployment			
1111240 · Prim K-5 Contr Employee Benefi			
Total 1111200 · Prim K-5 Assoc Payroll Cost			
1111300 · Prim K-5 Purchased Services			
1111311 · K-5 Contractor Instr Services			
1111355 · K-5 Printing & Binding	1,059.05	2,400.00	(1,340.95)
Total 1111300 · Prim K-5 Purchased Services			
1111400 · Prim K-5 Supplies & Materials			
1111410 · K-5 Consumable Supplies	1,863.03	2,700.00	(836.97)
1111420 · K-5 Textbooks	35,953.18	36,000.00	(46.82)
1111430 · K-5 Library Books & Periodicals	1,316.69	1,000.00	316.69
1111460 · K-5 Non-Consumable Items	903.17	500.00	403.17
Total 1111400 · Prim K-5 Supplies & Materials	40,036.07	40,200.00	(163.93)
Total 1111000 · Primary (K-5)	498,437.11	591,006.63	(92,569.52)
1113000 · Elementary Extracurricular			

Sherwood Charter School
Profit & Loss Budget vs. Actual
July 2019 through June 2020

	<u>Jul '19 - Jun 20</u>	<u>Budget</u>	<u>\$ Over Budget</u>
1113319 · Other Instruct, Prof & Tech Svc	13,508.59		
1113410 · Consumable Supplies & Materials	2,692.99		
1113460 · Non-Consumable	313.15		
1113000 · Elementary Extracurricular - Other	0.00	30,200.00	(30,200.00)
Total 1113000 · Elementary Extracurricular	16,512.73	30,200.00	(13,687.27)
1121000 · Middle/Jr High			
1121355 · MS Printing Expense	0.00	500.00	(500.00)
1121111 · MS - Salaries-Licenses			
1121210 · MS - PERS Match			
1121220 · MS - FICA & Medicare			
1121231 · MS - Workers Comp			
1121232 · MS - Unemployment Expense			
1121240 · MS - Employee Benefits			
1121311 · MS - Contractor Services			
1121410 · MS - Consumables	1,015.80	2,700.00	(1,684.20)
1121420 · MS - Textbooks	818.45	2,000.00	(1,181.55)
1121430 · MS - Library Books & Perio	534.00	800.00	(266.00)
1121460 · MS - Non-consumable expense	0.00	500.00	(500.00)
Total 1121000 · Middle/Jr High			
1122000 · Extracurricular Middle School			
1122460 · MS - Non-Consumable Items	682.48		
1122319 · MS - Services	7,030.53		
1122410 · MS - ExtrCurrMid- Consumables	3,142.98		
1122000 · Extracurricular Middle School - Other	0.00	12,000.00	(12,000.00)
Total 1122000 · Extracurricular Middle School	10,855.99	12,000.00	(1,144.01)
1200000 · Special Programs			
1210000 · TAG Program			
1210420 · Textbooks	177.00		
Total 1210000 · TAG Program	177.00		
Total 1200000 · Special Programs	177.00		
2115000 · Student Safety			
2115319 · Services	700.00		
2115460 · Non-Consumable Items	1,129.98		
2115000 · Student Safety - Other	0.00	5,900.00	(5,900.00)
Total 2115000 · Student Safety	1,829.98	5,900.00	(4,070.02)
2240300 · InstructStaff-Develop-Purchased			
2240312 · InstructStaff-Development-Impro	1,808.76	1,500.00	308.76
2240342 · Travel-Out of District	5.98		
2240410 · Consumables			
2240411 · Staff Development - Princ Disc	378.59		
2240410 · Consumables - Other	0.00	820.00	(820.00)
Total 2240410 · Consumables	378.59	820.00	(441.41)

Sherwood Charter School
Profit & Loss Budget vs. Actual
July 2019 through June 2020

	<u>Jul '19 - Jun 20</u>	<u>Budget</u>	<u>\$ Over Budget</u>
Total 2240300 · InstructStaff-Develop-Purchased	2,193.33	2,320.00	(126.67)
2300000 · General Admin			
2310300 · Gen Admin - Board Exp - Purch			
2310312 · Board - Prof Development	1,248.93	1,800.00	(551.07)
2320354 · Admin -- Advertising	0.00	200.00	(200.00)
2320324 · Admin - Rentals	4,703.64	4,800.00	(96.36)
2320351 · Admin Telephone Expense	8,591.25	9,000.00	(408.75)
2310381 · GenAdmin-Board-Audit	11,100.00	8,500.00	2,600.00
2310382 · Gen Admin - Legal	4,259.00	5,000.00	(741.00)
2310383 · Gen Admin - Accounting Fees	35,042.50	28,000.00	7,042.50
2310389 · Other Non Instr prof & tech ser	1,999.65	1,205.00	794.65
Total 2310300 · Gen Admin - Board Exp - Purch	<u>66,944.97</u>	<u>58,505.00</u>	<u>8,439.97</u>
2310600 · Board - Other			
2310640 · Gen Admin - Board - Dues/Subs	843.12	1,500.00	(656.88)
2310650 · Insurance	0.00	14,469.00	(14,469.00)
2310651 · Liability Insurance	14,370.00		
2310670 · Gen Admin - Board - Taxes/Licen	846.92	800.00	46.92
Total 2310600 · Board - Other	<u>16,060.04</u>	<u>16,769.00</u>	<u>(708.96)</u>
Total 2300000 · General Admin	<u>83,005.01</u>	<u>75,274.00</u>	<u>7,731.01</u>
2400000 · School Admin			
2410100 · Principal Office-Salaries			
2410112 · SchAdmin-PrincOffice-ClassSalar			
2410113 · SchAdmin-PrincOffice-AdminSalar			
Total 2410100 · Principal Office-Salaries			
2410200 · SchAdmin-PrincOffice-AssocPRCos			
2410210 · SchAdmin-PrincOffice-PERS			
2410220 · SchAdmin-PrincOffice-SocSecurit			
2410231 · SchAdmin-PrincOffice-WorkComp			
2410232 · SchAdmin-PrincOffice-Unemployme			
2410240 · SchAdmin-PrincOffice-ContrBenef			
Total 2410200 · SchAdmin-PrincOffice-AssocPRCos			
2410300 · Sch Admin - PrincOffice-Purch			
2410319 · Principal Consultants	1,584.00		
2410353 · Sch Admin-PrincOffice-Postage	1,135.51	1,268.00	(132.49)
2410355 · Sch Admin - Princ Off - Printin	118.09	1,500.00	(1,381.91)
Total 2410300 · Sch Admin - PrincOffice-Purch	<u>2,837.60</u>	<u>2,768.00</u>	<u>69.60</u>
2410400 · Sch Admin - Princ Office - Supp			
2410410 · Sch Admin-Princ Office-Consum			
2410411 · Consumables Food Gift	2,466.05	1,500.00	966.05
2410410 · Sch Admin-Princ Office-Consum - Other	5,183.50	4,000.00	1,183.50
Total 2410410 · Sch Admin-Princ Office-Consum	<u>7,649.55</u>	<u>5,500.00</u>	<u>2,149.55</u>
2410460 · Non consum. supplies	0.00	500.00	(500.00)

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06/03/20
Accrual Basis

Sherwood Charter School
Profit & Loss Budget vs. Actual
July 2019 through June 2020

	<u>Jul '19 - Jun 20</u>	<u>Budget</u>	<u>\$ Over Budget</u>
Total 2410400 · Sch Admin - Princ Office - Supp	7,649.55	6,000.00	1,649.55
Total 2400000 · School Admin	300,732.94	303,767.22	(3,034.28)
2500000 · Support Services			
2520000 · Business Fiscal Services			
2525300 · Bus-Fin Acctg-Purch Serv			
2525390 · Finan Acctg Bank Service Charge			
2525391 · CreditCard Charges	1,233.13	1,040.00	193.13
Total 2525390 · Finan Acctg Bank Service Charge	1,233.13	1,040.00	193.13
Total 2525300 · Bus-Fin Acctg-Purch Serv	1,233.13	1,040.00	193.13
Total 2520000 · Business Fiscal Services	1,233.13	1,040.00	193.13
Total 2500000 · Support Services	1,233.13	1,040.00	193.13
2540000 · Bus-Operation/Maint Plant			
2542300 · Bus-Operate/MaintPlant-Purchase			
2542321 · Cleaning Services	27,155.35	25,267.00	1,888.35
2542322 · Maint. & Repairs	10,403.52	16,000.00	(5,596.48)
2542325 · Utilities	14,378.12	15,400.00	(1,021.88)
2542410 · Building Consumables	3,265.63	7,000.00	(3,734.37)
Total 2542300 · Bus-Operate/MaintPlant-Purchase	55,202.62	63,667.00	(8,464.38)
2542324 · Bus-Plant-Care/UpkeepBuildRents	96,701.00	104,292.00	(7,591.00)
Total 2540000 · Bus-Operation/Maint Plant	151,903.62	167,959.00	(16,055.38)
2660000 · Technology Services			
2660470 · Computer Software	1,175.63		
2660540 · Depreciable Property	11,375.87		
2660460 · - NonConsumable Items	3,985.62		
2660389 · Technology Services	6,158.00		
2660410 · Tech Services-Consumable	3,950.70		
2660000 · Technology Services - Other	0.00	23,150.00	(23,150.00)
Total 2660000 · Technology Services	26,645.82	23,150.00	3,495.82
Total Expense	<u>1,328,626.45</u>	<u>1,504,412.99</u>	<u>(175,786.54)</u>
Net Ordinary Income	<u>512,019.68</u>	<u>14,317.01</u>	<u>497,702.67</u>
Net Income	<u>512,019.68</u>	<u>14,317.01</u>	<u>497,702.67</u>